

CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT ✓

Venue: **Roleski Ranch, Stare Żukowice**

Date: **29-31.05- 2015** NF: **PL**

Status : CEI3* ☒ **160** km
CEI2* ☒ **120** km
CEI1* ☒ **80** km
CEIYJ2* ☒ **120** km
CEIYJ1* ☒ **80** km

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2015
- FEI Veterinary Regulations, 14th edition, effective 1st January 2015
- **The FEI Rules for Endurance , 9th edition, effective 1st August 2014**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 30.04.2015

Signature : _____
Manuel Bandeira de Mello
FEI Director Endurance

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale
HM King Hussein I Building
Chemin de la Joliette 8
1006 Lausanne, Switzerland.
Telephone: +41 21 310 47 47.

The Code is available in English & French. The Code is also available on the FEI's website:
www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: Fundacja Dowolnie na koń!
Address: Stare Żukowice 3A, 33-151 Nowa Jastrząbka, Poland
Telephone: +48 601822454
Email: biuro@dowolnienakon.pl
Website: www.dowolnienakon.pl

Contact Details Show Ground:

Address: Stare Żukowice 3A, 33-151 Nowa Jastrząbka, Poland
Telephone: +48 661991588; +48 601822454
GPS Coordinates 50° 6'7.61"N
21° 3'40.06"E

Accessibility details (directions by road, nearest airport / train station):

Stare Żukowice is located 16 km from Tarnow, 98 km from Krakow (highway). Nearest international airport is Krakow Balice 112 km.

Train station: Tarnów.

2. ORGANISING COMMITTEE

President of the Event: Jolanta Lubera
Show Secretary: Paweł Kowalski
Press Officer: Ewa Sołek-Kowalska

3. EVENT DIRECTOR

Name: Jolanta Lubera
Address: Stare Żukowice 3A, 33-151 Nowa Jastrząbka
Telephone: +48 602 491 343
Email: biuro@dowolnienakon.pl

4. 24 hours VETERINARY SERVICE MANAGER:

Name: Dr Mojmir Dvorak
Telephone: +420 315 624 512

CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015



IV. OFFICIALS

CEI1* ☐ CEIYJ1* ☐							
Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
							<i>*compulsory</i>
1	Ground Jury	Ground Jury President	10049596	Małgorzata Kram	POL	4* √	margo30@wp.pl
		Ground Jury Member	S003051	Grażyna Kańka	POL	3N	saroyan@jazdakonna.pl
		Ground Jury Member	S000849	Anna Skobrtal	POL	1N	
		Ground Jury Member	10049544	Paweł Kleszcz	POL	2* √	
		Ground Jury Member	10018710	Lucia Starovecká	SVK	2*√	
2	Foreign Judge	Foreign Judge	10043960	Vladimir Pazitny	SVK	4*√	
3	Technical Delegate	Technical Delegate	10049594	Ewa Szarska	POL	4*√	+48 501 795 707
4	Appeal Committee	Appeal Committee Member		n/a			
5	Chief Steward	Chief Steward	10049738	Eulalia Michalik	POL	2 √	eulalia12@op.pl
6	Assistant Stewards	Assistant Steward	S001466	Anna Hadała	POL	1N	ahadala@poczta.onet.pl
		Assistant Steward					
7	FEI Foreign Veterinary (VR Art 1013)	Foreign Veterinary Delegate	10050345	Peter Jahn	CZE	4* √	
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	Veterinary Commission President	10052934	Jacek Kańka	POL	3* √	saroyan@jazdakonna.pl
		Assistant FEI Delegate	10049569	Wojciech Piekalkiewicz	POL	4* √	biuro@pdkrzeczna.pl
		Assistant FEI Delegate	10081249	Mateusz Hecold	POL	2* √	m.hecold@wp.pl
		Assistant FEI Delegate	10098386	Zbigniew Kołodziejewski	POL	PT √	vethorse@wp.pl
8	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Treating Veterinarian President	10051980	Mojmir Dworak	CZE	4* √	
		FEI Permitted Treating Veterinarian					
9	Medical Doctor / Medical Services	Medical Doctor		Justyna Czyżycka	POL		+48 882 721 723
10	Farrier	Farrier		Tomasz Kowal	POL		+48 882155169
11	IGA's	Independent Governance Advisor		Maurizio Stecco	ITA		

The NF confirms that all officials listed above are in compliance with the CODEX for FEI Endurance Officials.

CEI2* ☒ CEIYJ2* ☒ CEI3* ☒							
Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
							*compulsory
1	Ground Jury	Ground Jury President	10049591	Małgorzata Kram	POL	4*✓	margo30@wp.pl
		Ground Jury Member	10049544	Paweł Kleszcz	POL	2*✓	
		Ground Jury Member	S003051	Grażyna Kańka	POL	3N	saroyan@jazdakonna.pl
		Ground Jury Member	S000849	Anna Skobrtal	POL	1N	
			10018710	Lucia Starovecká	SVK	2*✓	
2	Foreign Judge	Foreign Judge	10043960	Vladimir Pazitny	SVK	4*✓	
3	Technical Delegate	Technical Delegate	10049594	Ewa Szarska	POL	4*✓	+48 501 795 707
4	Appeal Committee	Appeal Committee President		n/a			
5	Chief Steward	Chief Steward	10049738	Eulalia Michalik	POL	2✓	eulalia12@op.pl
6	Assistant Stewards	Assistant Steward	S001466	Anna Hadała	POL	1N	ahadala@poczta.onet.pl
		Assistant Steward					
7	FEI Foreign Veterinary (VR Art 1013)	Foreign Veterinary Delegate	10050345	Peter Jahn	CZE	4*✓	
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	Veterinary Commission President	10049569	Wojciech Piekalkiewicz	POL	4*✓	biuro@pdkrzeczna.pl
		Assistant FEI Delegate	10052934	Jacek Kańka	POL	3*✓	saroyan@jazdakonna.pl
		Assistant FEI Delegate	10081249	Mateusz Hecold	POL	2*✓	m.hecold@wp.pl
		Assistant FEI Delegate	10098386	Zbigniew Kołodziejski	POL	PT ✓	vethorse@wp.pl
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9	Medical Doctor / Medical Services	Medical Doctor		Justyna Czyżycka	POL		+48 882 721 723
10	Farrier	Farrier		Tomasz Kowal	POL		+48 882155169
11	IGA's	Independent Governance Advisor		Maurizio Stecco	ITA		

The NF confirms that all officials listed above are in compliance with the CODEX for FEI Endurance Officials.

- **For the CEI3* event, with 1 endurance treating vets, maximum horse entries cannot exceed 30, FOR ALL COMPETITIONS ,as per article 825.3.3.**

CHECKLIST FOR DRAFT SCHEDULE ENDURANCE 2015



IV. SPECIFIC TECHNICAL CONDITIONS

1. COMPETITION ✓

Team	NO	Individual	YES
Time limit	12 km/h		
Starting method	Mass		
Type of ground	forest, agricultural tracks, gravel, asphalt roads		
Altitude differentials	30 m		

2. MINIMUM DISTANCE PER DAY

Event:	CEI3* 160 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	40	40
2	40	30
3	20	30
4	20	30
5	20	50
6	20	Into finish
total KM	160	

Event:	CEI2*/ CEIYJ 2* 120 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	40	40
2	20	30
3	20	30
4	20	40
5	20	Into finish
total KM	120	

Event:	CEI 1*/ CEIYJ 1* 80 km	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	40	40
2	20	40
3	20	Into finish
total KM	80	

Note:

- For CEI 1* and 2* at least one timed hold not shorter than 40 minutes / for CEI 3* at least one hold not shorter than 50 minutes
- No phase may exceed 40 km and be less than 16km
- Hold times must meet a minimum ration of 1 min per 1 km completed (each phase)

For all 160Km rides must have min. 5 Vet gates.

3. TIMETABLE (to be provided per category/level if multiple events) ✓

	Day	Date	Time
• Opening of stables:	Thursday	28.05.2015	12.00
• Veterinary Examination:			Upon arrival
• First Veterinary Inspection:	Friday	29.05.2015	17.00
• Final Veterinary Inspection:	Saturday	30.05.2015	Within 30 minutes after finish
• Best Condition Award:	Saturday	30.05.2015	1 hour after finish

4. HEART RATES ✓

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

5. MINIMUM WEIGHT ✓

Kg CEI3* - 75kg
 CEI2* - 70kg
 CEI1* - 70kg
 Weighing method scales

6. PLACE AND TIME OF START ✓

Event	Day of competition (Day/Month)	Time of Start	Place of competition
CEI3* 160 km	30.05.2015	6.00	Roleski Ranch
CEI2* 120 km	30.05.2015	6.30	Roleski Ranch
CEI1* 80 km	30.05.2015	7.00	Roleski Ranch
CEIYJ2* 120 km	30.05.2015	6.45	Roleski Ranch
CEIYJ1* 80 km	30.05.2015	7.15	Roleski Ranch

7. STABLES ✓

Size of boxes 3 m x 3 m
(minimum 3m x 3m)

V. INVITATIONS

a) Championships & CEIOs

Please refer to Art. 817

b) CEIs

Country invited	All
Number of competitors per country	Unlimited
Number of horses per competitor (max 2.)	1 horse per competitor

VI. ENTRIES ✓

IMPORTANT – You must use the FEI Entry System for all events of this show
(<https://entry.fei.org>)

You will find additional documentation on
<http://www.fei.org/fei/your-role/nfs/entry-system-endurance>
All Athletes & Horses participating in any International competition must be registered with the FEI.

Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise

CLOSING DATES FOR:

Definite entries **22.05.2015**

Last substitution date and time (1h prior to the first vet inspection) **29.05.2015 16h00**

Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Show

Entry fee

CEI3*	240 €
CEI2*	200 €
CEIYJ2*	200 €
CEI1*	190 €
CEIYJ1*	190 €

Includes stabling, first hay, first bedding and MCP fee.

Important:**Only payment by bank transfer.****The entry fee must to be paid to the bank of organizer at the date of the definitive entries!**

Name of the bank: ING BANK ŚLĄSKI S.A.

Account Number: (IBAN): PL61 1050 1722 1000 0090 3051 7552

SWIFT: INGBPLPW

Holder of the account: Fundacja Dowolnie na koń!

Note for recipient: the name of the rider

SUBSTITUTION OF HORSES / PONIES:

819.3.1 of Endurance Rules: after the Definite Entries have been sent in, substitution of horses and/or Athletes from their country's own list of Nominated Entries (if any) may only be made with the written permission of the NF and the OC.

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 90 €

8. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the OC.

Electricity: 15 €

Manure disposal 20 €

Hay 8 €

Straw 7 €

EADCMP Fee per horse (for group I & II only)

☐ Chf 12.50 ☒ NIL (included in entry fee)**All aforementioned amounts are including VAT**

VAT number of the OC: PL9930656165

VIII. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the organiser and any compensation scheduled for the following:

1. ATHLETES

Accommodation.

Important: Accommodation Please book individually

- 1) Hotel: Roleski Ranch
Address: Stare Żukowice 1A, 33-151 Nowa Jastrzębka
Telephone: +48 14 678 67 00
- 2) Hotel: Ranczo Palomino
Address: Stare Żukowice 3A, 33-151 Nowa Jastrzębka
Telephone: +48 602491343
- 3) Hotel: Tarnovia
Address: ul. Kościuszki, Tarnów
Telephone: +48 14 6300350
- 4) Hotel: Jaś i Małgosia
Address: Stare Żukowice 3, 33-151 Nowa Jastrzębka
Telephone: +48 609 457 239
- 5) Hotel: Wesola
Address: Nowa Jastrzębka 92A, 33-151 Nowa Jastrzębka
Telephone: +48 14 678 62 14

At the expense of: The OC ☐ or Athletes ☒

Meals.

Important: Meals individually in Roleski Ranch

At the expense of: The OC ☐ or Athletes ☒

2. GROOMS

Accommodation.

Important: Accommodation Please book individually

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: OC ☐ Athletes ☒

Meals.

Important: Meals individually in Roleski Ranch

At the expense of: The OC ☐ or Athletes ☒

N.B. If applicable, OC's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

3. HORSES / PONIES

Transport expenses to be paid by:

The OC ☐ at _____ per km.

The Athlete ☒

4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

Please provide date and time of arrival to the OC by: 24 hours before arrival

IX. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES

Yes allowed

not allowed

2. GENERAL CLASSIFICATION

Leading athlete award –	(Prize description and value)
Best foreign athlete –	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

PRIZE - CLASSIFICATION

Rosettes

3. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to VR Art. 1023.VI.

ACCREDITED PERSONS:

Athlete: 1
Partner: 1
Groom: Yes, max. two
Trainer: 1
Horse Owner: (2 accreditations per FEI-Passport)

6. PROTESTS / APPEALS

All complaints and objections to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

7. MODIFICATION OF SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in

translated languages), the English version will be decisive.

9. RESULTS

An online results interface is available to manage Endurance results.

Every result entered will need to have a corresponding accepted entry in the FEI Entry system in order to be valid.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All results must be submitted to the FEI via the online interface (forms.fei.org) or uploaded on FEI Database via XML as from the 1st of January 2015.

For additional information please browse to:

<http://www.fei.org/fei/your-role/organisers/endurance/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

10. TIMING DEVICE

Name of Manufacturer: A-CO sp.z.o.o

Contact : www.a-co.pl, pkowalski@a-co.pl

X. VETERINARY MATTERS**VETERINARY REGULATIONS (VRs), 14th edition, effective 1 January 2015****1. CUSTOMS FORMALITIES**

Address: Fundacja Dowolnie na koń!
Stare Żukowice 3A, 33-151 Nowa Jastrzębka, Poland
Telephone: +48 661991588
Email: biuro@dowolnienakon.pl

2. HEALTH REQUIREMENTS**GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: Health information from your regional VET authority not older than 10 days.

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide: none

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses on FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport/Recognition Card
National Events	Not compulsory
CEI1* - CEI 2*	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CEI 3*	Compulsory
All Championships/Games	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination, Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030), will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA **2015 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL **2015 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION
2015 Veterinary Regulations Article 1034

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute “abnormal limb sensitivity”). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION CONTROL
2015 Veterinary Regulations, Chapter VI**EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME**
(EADCMP)

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details).

FEI LABORATORY FOR SAMPLE ANALYSIS**GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057, all samples collected in Groups I and II, must be analysed by the:

FEI Central Laboratory**LGC Limited****Quotient Bio Analytical Sciences and HFL Sport Science**

**Newmarket Road Fordham,
Cambridgeshire CB7 5WW.**

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory (Vet. Regs. Art. 1064). Additional information can be found under <http://www.fei.org/fei/horse-health-and-welfare/doping-controlled-medication>

Please select the FEI Approved Laboratory for your event from one of the following:

Localisation	Contact	Choice
World Wide	LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	X
Europe	LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	
Australia / Oceania	Australian Racing Forensic Laboratory Dr. Allen Stenhouse PO Box 3 Randwick Racecourse 2031 New South Wales 2031 Tel: (61 2) 83 44 50 00 Fax: (61 2) 96 62 61 07 Email: awadasz@racingnsw.com.au	
United States of America / America	USEF Equine Drug testing and research laboratory M. Tom Lomangino 1509 Bull Lea Road, Suite 100 Lexington, KY 40511 Tel: (1 859) 225 2060 Fax: (1 859) 225 2067 Email: medequestrian@aol.com	
Hong Kong / Asia	The Hong Kong Jockey Club Dr. Terence S.M WAN Racing Laboratory Department 6th Floor, Sha Tin Central Complex Sha Tin Racecourse SHA TIN, NT tel: (852) 2966 6296 Fax: (852) 2607 2618 Email: terence.sm.wan@hkjc.org.hk	

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact veterinary@fei.org for further information.
Tel: +41 21 310 47 47

7. INJURY SURVEILLANCE

2015 Veterinary Regulations Article 1035

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

Official Veterinarians are required to report on each injured horse at an event.

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

Additional information on Human Anti-Doping can be found under:
<http://www.fei.org/fei/cleansport/ad-athletes>

XII. COMPETITIONS

PRIZE MONEY

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the OC prior to departing.

Competition:

Total Prize Money

NIL

Breakdown of prize money:

1st

3rd

5th

2nd

4th

6th

IMPORTANT

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (Art 127, 128)

AWARDS

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

Rosettes

Annex I FEI Entry System information sheet

To be filled in by the host NF and/or OC

The FEI Entry System for FEI Events is mandatory since October 2013 for all FEI Endurance events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI.

Please fill the form below in order to request access to the FEI Entry System for the members of your organising committee or your IT Providers.

Name* : Kowalski First Name* : Pawel

E-Mail* : pkowalski@a-co.pl

Access Rights* : ☒ Admin¹ ☐ Consult²

Event(s)³ : CEI3*, CEI2*, CEI1*, CEIJY2*, CEIJY1*

Name* : Juskiewicz. First Name* : Karol

E-Mail* : kjuskiewicz@a-co.pl

Access Rights* : ☐ Admin⁴ ☒ Consult⁵

Event(s)⁶ : CEI3*, CEI2*, CEI1*, CEIJY2*, CEIJY1*

¹ Provide you the required access to manage entries and substitutions and download entries/lists.

² You are just able to consult and download the entries/lists.

³ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields

⁴ Provide you the required access to manage entries and substitutions and download entries/lists.

⁵ You are just able to consult and download the entries/lists.

⁶ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields